

25.08.2021

To  
The Department of Corporate Services  
The BSE Limited  
Floor 25, P.J.Towers  
Dalal Street  
Mumbai - 400 001

Dear Sirs,

**Sub: Newspaper Advertisement of Notice to Members for Updation of E-mail  
address and Bank Account details - Reg.**

We are enclosing herewith the press release issued on 24.08.2021 in Makkal Kural (Tamil daily) and Trinity Mirror (English daily) publishing the Notice requesting the Members for Updation of E-mail Address and Bank Account details.

Kindly take the same on your records.

Thanking you.

Yours faithfully,

For **CG-VAK SOFTWARE AND EXPORTS LIMITED**



Harcharan. J  
**Company Secretary**



Encl: As above

# CG-VAK

## SOFTWARE AND EXPORTS LIMITED.

AN ISO 9001:2015 CERTIFIED COMPANY

Regd Office: 171, Mettupalayam Road, Coimbatore 641 043, India

CIN: L30009TZ1994PLC005568 Phone: 91-422-2434491/92/93

Web: www.cgvak.com, Email Id: investorservices@cgvak.com

### **NOTICE TO MEMBERS FOR 26TH ANNUAL GENERAL MEETING AND FOR UPDATION OF EMAIL ADDRESS AND BANK ACCOUNT DETAILS**

- In view of the continuing COVID – 19 pandemic Ministry of Corporate Affairs (MCA) vide its Circular Nos. 14/2020, 17/2020, 20/2020 and 02/2021 dated April 8, 2020, April 13, 2020, May 05, 2020 and January 13, 2021 respectively (MCA Circulars) permitted to hold Annual General Meeting (AGM) through Video Conferencing (VC) Other Audio Visual Means (OAVM) facility without the presence of the Members. In compliance with the provisions of the Companies Act, 2013 and Rules made thereunder. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 issued by SEBI and MCA Circulars, the 26th Annual General Meeting (AGM) of the Company will be convened through VC/OAVM.
- Annual Report along with the Notice of 26th AGM will be sent only through electronic mode to those members whose e-mail addresses are registered with their respective Depository Participants (DPs)/Company. The aforesaid documents will also be made available on the website of the Company ([www.cgvak.com](http://www.cgvak.com)) and that of Stock Exchange viz, BSE Limited ([www.bseindia.com](http://www.bseindia.com))
- The Company is providing remote e-voting (prior to AGM) and e-voting (during the AGM) facility to all its members to cast their votes on all the resolutions set out in the of 26th AGM. Detailed instructions for attending the AGM and casting votes through remote e-voting and e-voting at AGM will be provided in the Notice of 26th AGM.  
**Manner of registration of email address**
- Members holding shares in physical form and whose email addresses are not registered may get their email IDs registered by submitting necessary details like folio no., Name of Shareholder along with scan copy of any one valid share certificate (front and back both) by email to [green@skdc-consultants.com](mailto:green@skdc-consultants.com).
- Members holding shares in DEMAT form and whose email addresses are not registered can get their email IDs registered by contacting their respective Depository Participants.
- The login details of casting the votes through e-voting would be provided to the members (holding shares in physical form / DEMAT form) at their email addresses registered for this purpose.  
**Manner of Updation of details of Bank account**
- Members holding shares in physical mode and who have not opted for ECS facility earlier for payment of dividend are requested to submit a request letter containing the details like folio no., Name and address of the shareholder, particulars of the Bank account (Bank name, Branch address, Bank account no, IFSC Code) and send it to the RTA of the Company viz, SKDC Consultants Limited "Surya", 35, Mayflower Avenue, Behind Senthil Nagar, Sowripalayam Road, Coimbatore - 641028, along with the self-attested copy of PAN and cancelled cheque leaf, so as to avail the ECS facility. Members holding shares in DEMAT form, are required to update the Bank account particulars with their respective Depository Participants.

**For CG-VAK SOFTWARE AND EXPORTS LIMITED**

Sd/-

Place : Coimbatore

Date : 23<sup>rd</sup> August, 2021

**Harcharan J**

**Company Secretary**

PUBLISHED IN ALL EDITIONS OF MAKKAL KURAL AND TRINITY MIRROR ON  
24.08.2021